



Pune District Education Association's  
**College of Ayurved & Research Centre**

(I.D.No. P.U./P.N./AYU./081/1990)

Sector No. 25, Pradhikaran, Nigdi, Pune-411 044 (Maharashtra State), India.

Phone - 020 - 27653965 / 27659578, Fax :- 020 - 27659578, Website - [www.pdeaaayurvedcollege.edu.in](http://www.pdeaaayurvedcollege.edu.in)

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**INTERNAL QUALITY ASSURANCE CELL**

**Notice for Internal Quality Assurance Cell (IQAC) Meeting**

**Date: 21/2/2023**

All members of IQAC are hereby informed that, meeting of IQAC will be held on

**Date:** 01/03/2023

**Time:** 2 PM

**Venue:** Auditorium

To discuss following agenda all members of IQAC are expected to attend this meeting.

**Agenda of Meeting:**

1. Review of previous meeting minutes
2. Discussion on data capturing through event register tracking system
3. Discussion on NAAC SSR writing

**IQAC Chairman**





Pune District Education Association's

# College of Ayurved & Research Centre

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## Notice regarding meeting scheduled on 01/03/2023

SR NO.	NAME	POST	Sign
1.	Dr. Ragini R Patil	Chairman	
2.	Shri. Mohanrao Deshmukh	Stakeholder & Legal adviser	
3.	Shri. Atmaram Jadhav	Management representative	
4.	Dr. R. B. Bobade	Co-ordinator	
5.	Dr. Arti Firke	Co-coordinator	
6.	Dr. Varsha Sane	Co-coordinator	
7.	Dr. Swati Chobhe	Member	
8.	Dr. Jayant Phadke	Member	
9.	Dr. Shweta More	Member	
10.	Dr. Yogini Kulkarni	Member	
11.	Dr. Ila Bhor	Member	
12.	Dr. Madhuri Mahadar	Member	
13.	Dr. Yogita Jamdade	Member	
14.	Dr Dinesh Naik	Member	
15.	Mr. Pravin More	Member	
16.	Dr. Bhondawe	Member	
17.	Ms. Snehal Raut	Member	
18.	Mrs. Mugdha P. Sardeshpande	Member	







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**INTERNAL QUALITY ASSURANCE CELL**

**Proceeding of Meeting**

**Date:** 01/03/2023

**Time:** 2 PM

**Venue:** Auditorium

**Agenda of Meeting:**

1. Review of previous meeting minutes
2. Discussion on data capturing through event register tracking system
3. Discussion on NAAC SSR writing

**Minutes of Meeting:**

IQAC Co-ordinator Dr. R. B. Bobade welcomed Chairperson Dr. R. R. Patil Madam and all the members of Internal Quality Assurance Cell (IQAC).

After the welcome address by Chairman the agendas were taken for discussion one by one.

**Agenda 1:** Review of previous meeting minutes

Previous meeting minutes were read by IQAC Co-ordinator Dr R. B. Bobade. The action taken report was presented.

**Decision:** IQAC members discussed and approved the minutes of meeting and action taken report held on 22<sup>nd</sup> November 2022

**Agenda 2:** Discussion on data capturing through event register tracking system

It was observed that many events are organized by various departments but all evidences are not submitted to IQAC. Inputs from all members were taken for discussion.

**Decision:** Discussion on data capturing through event register tracking system was done. Points to be noted in register were discussed. All departments were informed regarding the same.

**Agenda 3:** Discussion on NAAC SSR writing

**Decision:** Discussion on NAAC SSR writing was done. Responsibility distribution was finalized. Dr Chobhe was given responsibility. All chairpersons were informed to finalize summary of their criterion and 500 words wherever needed.

**Summary of the salient points discussed and decided for implementation:**

1. data capturing through event register tracking system
2. NAAC SSR writing

Meeting ended with vote of thanks by Co-ordinator to all..

**IQAC Coordinator**  
P.D.E.A.'s

**College of Ayurved And Research Centre,**  
Nigdi, Pune-411044.





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**INTERNAL QUALITY ASSURANCE CELL**

**Action Taken Report of IQAC Meeting Conducted on 22<sup>nd</sup> November 2022**

11/3/2023

The meeting of IQAC was organized on 22/11/2022 in the Auditorium at 2.00 PM. various agendas were discussed. The IQAC and college have taken action on the decisions taken by the IQAC.

Following is the action taken report:

SR.NO.	AGENDA	ACTION TAKEN
1.	Revision of slow advance learner policy	Slow advance learner policy was finalized. Amended copy of SOP was mailed to all departments on 13 <sup>th</sup> Feb 2023.
2.	clinical skill lab	Clinical skill lab format was prepared and mailed to all departments on 3 <sup>rd</sup> Jan 2023. Index format was also mailed on 20 <sup>th</sup> feb 2023 to all . All departments were informed to maintain a separate register for clinical skill lab.
3.	NABH visit	NABH visit was completed successfully on 18 <sup>th</sup> -20 <sup>th</sup> Jan 2023.

**IQAC Coordinator**

P.D.E.A.'s

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**Attendance of IQAC Meeting**

A meeting of **IQAC** was held on 01/03/2023 at 2.00PM in auditorium under the chairmanship of **Dr Ragini Patil** (Principal). Attendance of **IQAC** members for this meeting is as following;

SR NO.	NAME	POST	Sign
1.	Dr. Ragini R Patil	Chairman	
2.	Shri. Mohanrao Deshmukh	Stakeholder & Legal adviser	
3.	Shri. Atmaram Jadhav	Management representative	
4.	Dr. R. B. Bobade	Co-ordinator	
5.	Dr. Arti Firke	Co-coordinator	
6.	Dr. Varsha Sane	Co-coordinator	
7.	Dr. Swati Chobhe	Member	
8.	Dr. Jayant Phadke	Member	
9.	Dr. Shweta More	Member	
10.	Dr. Yogini Kulkarni	Member	
11.	Dr. Ila Bhor	Member	
12.	Dr. Madhuri Mahadar	Member	
13.	Dr. Yogita Jamdade	Member	
14.	Dr Dinesh Naik	Member	
15.	Mr. Pravin More	Member	
16.	Dr. Bhondawe	Member	
17.	Ms. Snehal Raut	Member	
18.	Mrs. Mugdha P. Sardeshpande	Member	

IQAC Chairman





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**INTERNAL QUALITY ASSURANCE CELL**

**Notice for Internal Quality Assurance Cell (IQAC) Meeting**

**Date: 06/5/2023**

All members of IQAC are hereby informed that, meeting of IQAC will be held on

**Date: 11/05/2023**

**Time: 2 PM**

**Venue: Auditorium**

To discuss following agenda all members of IQAC are expected to attend this meeting.

**Agenda of Meeting:**

1. Review of previous meeting minutes
2. Amendment in composition of IQAC committee
3. Reformation of pharmacovigilance committee
4. Discussion on ISO and Green Audit
5. Discussion on feedbacks obtained on Curriculum from various stakeholders
6. Discussion on metric no 6.5.2

  
**IQAC Chairman**







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## Notice regarding meeting scheduled on 11/05/2023

SR NO.	NAME	POST	Sign
1.	Dr. Ragini R Patil	Chairman	
2.	Shri. Mohanrao Deshmukh	Stakeholder & Legal adviser	
3.	Shri. Atmaram Jadhav	Management representative	
4.	Dr. R. B. Bobade	Co-ordinator	
5.	Dr. Arti Firke	Co-coordinator	
6.	Dr. Varsha Sane	Co-coordinator	
7.	Dr. Swati Chobhe	Member	
8.	Dr. Jayant Phadke	Member	
9.	Dr. Shweta More	Member	
10.	Dr. Yogini Kulkarni	Member	
11.	Dr. Ila Bhor	Member	
12.	Dr. Madhuri Mahadar	Member	
13.	Dr. Yogita Jamdade	Member	
14.	Dr Dinesh Naik	Member	
15.	Mr. Pravin More	Member	
16.	Dr. Bhondawe	Member	
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INTERNAL QUALITY ASSURANCE CELL



## Proceeding of Meeting

**Date:** 11/05/2023

**Time:** 2 PM

**Venue:** Auditorium

### Agenda of Meeting:

1. Review of previous meeting minutes
2. Amendment in composition of IQAC committee
3. Reformation of pharmacovigilance committee
4. Discussion on ISO and Green Audit
5. Discussion on feedbacks obtained on Curriculum from various stakeholders
6. Discussion on metric no 6.5.2
7. Impromptu topics

### Minutes of Meeting:

IQAC Co-ordinator Dr. R. B. Bobade welcomed Chairperson Dr. R. R. Patil Madam and all the members of Internal Quality Assurance Cell (IQAC).

After the welcome address by Chairman the agendas were taken for discussion one by one.

#### Agenda 1: Review of previous meeting minutes

Previous meeting minutes were read by IQAC Co-ordinator Dr R. B. Bobade. The action taken report was presented.

**Decision:** IQAC members discussed and approved the minutes of meeting and action taken report held on 01/03/2023

#### Agenda 2: Amendment in composition of IQAC committee

Dr. Firke discussed changes in IQAC composition. Suggestions regarding student parent, alumni representatives and Criterion 1 chairperson were asked from all.







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## INTERNAL QUALITY ASSURANCE CELL



**Decision:** Dr. Mahadar, Dr. More suggested names of students of first year UG Ms. Gayatri Kenjale and Mrs. Mrunal More as a parent representative. Dr. Bobade sir suggested name of Dr. Shambhavi Iyyer as an alumni representative.

Considering exam duties of Dr. J.J. Phadke, Dr. Anuja Wadadekar is appointed as Cr.1 chairperson. Dr. Patil suggested doing communication with them for consent and giving them appointment letters, if they are willing to participate. She also notified that other members of IQAC committee will be continued for next three years.

### **Agenda 3:** Reformation of pharmacovigilence committee

This topic was taken into discussion as per application by Dr Tate, who is currently working as chairman of pharmacovigilence committee. He had suggested that as per the MSE draft of NCISM, committee reformation is needed. Hence this topic was taken for discussion.

**Decision:** Existing guidelines regarding establishment of pharmacovigilence cell and suggested structure in new draft were reviewed. It was decided by all the members that changes in committee is not needed in current situation. When MSE regulations will come into effect then only changes will be made as draft may undergo some changes.

### **Agenda 4:** Discussion on ISO and Green Audit

Dr. Sane briefed on details of ISO which will be beneficial during process of NAAC Accreditation. Dr Bobade gave details of quotation and expected functioning to achieve it.

**Decision:** Dr. Patil advised that counseling of office staff is very crucial if we have to go for ISO and NAAC. Instructions were given to Mr. Pravin More to arrange office staff meeting as soon as possible. Inputs were given by all members in this discussion. Dr. Firke and Dr. sane were advised to check for standard norms prescribed for green audit and further discussions were advised on the same.

**Agenda 5:** Discussion on feedbacks obtained on Curriculum from various stakeholders





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**INTERNAL QUALITY ASSURANCE CELL**

Feedback regarding curriculum was obtained from UG, PG, alumni students and professionals during October to December 2022. Feedbacks were reviewed by the feedback committee. Dr. Mahadar madam informed all the members about suggestions given in feedbacks.

**Decision:** Feedbacks obtained on Curriculum from students, teachers, alumni and professionals were discussed. Suggestions given were discussed one by one. Feedback analysis report is attached with these meeting minutes.

Feedback report submitted by feedback committee was accepted in the above meeting and instructions for implementation of suggestions were given to concerned staff.

**Agenda 6:** Discussion on metric no 6.5.2

Metric 6.5.2 is about Average percentage of teachers attending programs/workshops/seminars specific to quality improvement in the last 5 years. Dr. Jamdade briefed all about current status of documentation and asked opinion from all.

**Decision:** Discussion regarding differentiation criteria between seminars/workshops included in 6.3.4 and 6.5.2 was done. Instructions were given to Dr. Jamdade and Dr. Firke to do scrutiny of current documents and inform all departments regarding finalized programs within 8 days.

**Agenda 7:** Impromptu topics

- Auditorium maintenance regarding discussion was done. Mr. Vaibhav Navgire was informed to look in the matter of issues regarding sound system.
- Clinical skill lab quotations received were discussed. Dr Firke and Dr More were advised to review NCISM MSE draft and give feedback regarding the same.







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**INTERNAL QUALITY ASSURANCE CELL**

**Summary of the salient points discussed and decided for implementation:**

1. IQAC composition reformed
2. Office staff meeting scheduled
3. 6.5.2 data finalization
4. Feedback analysis and action taken report

Meeting ended with vote of thanks by Co-ordinator to all..

**IQAC Coordinator**  
P.D.E.A.'s  
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**INTERNAL QUALITY ASSURANCE CELL**

11/5/2023

**Action Taken Report of IQAC Meeting Conducted on 01<sup>st</sup> March 2023**

The meeting of IQAC was organized on 01/03/2023 in the Auditorium at 2.00 PM. various agendas were discussed. The IQAC and college have taken action on the decisions taken by the IQAC.

Following is the action taken report:

SR.NO.	AGENDA	ACTION TAKEN
1.	Discussion on data capturing through event register tracking system	Register is prepared for noting down events organized or participated by all departments. It is monitored by Dr Firke for .all departments are given instruction to submit event reports within eight days only.
2.	Discussion on NAAC SSR writing	Dr Chobhe has completed study of SSR writing and incorporation of points regarding NEP, 2020 in the same. Summary of all criterions has been finalized by Dr Chobhe and criterion chairperson.

**IQAC Coordinator**  
P.D.E.A.'s  
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**INTERNAL QUALITY ASSURANCE CELL**

**Action taken report on curriculum feedbacks received from different stakeholders**

**Academic year: 2022-2023**

**Feedback collection duration: October to December 2022**

\*After initial scrutiny by Feedback committee , following suggestions were taken into consideration.


Suggestions	Action taken report
<b>Students</b>	
<ul style="list-style-type: none"><li>Syllabus is vast</li><li>number of periodicals of first year should be reduced</li><li>MS (Shalakyatantra) should be divided as ENT and Ophthalmology</li></ul>	Not in purview of college. Decision regarding these suggestions can only be taken by NCISM, New Delhi.
<ul style="list-style-type: none"><li>Sufficient books are not available in the library specially for hindi translations of ayurveda</li></ul>	Review regarding number of books in various languages was obtained from Librarian. It was observed that total 17324 books are available in library. Approximately number of books according to language are as following; Sanskrit:10%, Hindi :20%, Marathi : 30% and English :40 % So they were found sufficient. Still instructions were given to librarian to buy multiple language books in next purchase.
<ul style="list-style-type: none"><li>More hands on training in hospital and in the form of skill labs and dissection.</li></ul>	<ul style="list-style-type: none"><li>Separate clinical Skill lab establishment is under process.</li></ul>



*[Signature]*  
**Principal**  
P.D.E.A.S.  
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For surgical subjects.	<ul style="list-style-type: none"> <li>Clinical departments were informed to increase hands on trainings.</li> </ul>
<b>Teachers</b>	
Syllabus should be more concise, periodic exams should be less (kriya Sharira)	This suggestion comes under the purview of NCISM and not under college.
It's difficult to cover all the syllabus in two terms only...better to get 3 semesters to teach. (Balrog)	Change in curriculum is already under process from admission year 2021-22, as per it 2nd and third year BAMS will be of 1.5 years duration.
Change in syllabus of RS&BK is needed (RS&BK)	Syllabus reformation of second year is under process by NCISM. New syllabus for 2nd year BAMS will be coming soon.
Book purchasing system of library should be improved well. Any imp book suggested by staff should be forwarded quickly for processing further, pg librarian change is must	<p>The college has a system for purchase of books every year. Sometimes the process takes longer because the books may not be available with the vendors.</p> <p>Changing the PG Librarian comes under the purview of head office.</p>
As Dravyguna syllabus is main base of Chikitsa...Student should observed clinically on patients but NCISM mentioned Dravyaguna under non clinical..So it must included under clinical dept. and OPD will started for <i>Ekal Dravyachikitsa</i>	This suggestion comes under the purview of NCISM and not under college.
Embryology is vast topic so it is hard to complete in 1st term so some part should be also in 2 bones and myology go hand in hand so should be covered in 1st term together term (Sharir Rachana)	This suggestion comes under the purview of NCISM and not under college.
<b>Alumni</b>	
Organize alumni get-together every 5 years	This suggestion is not related to Syllabus or curriculum. but it is already under process by the alumni ..... Limited batches get together per year will be organized.



  
**Principal**  
 P.D.E.A.S  
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<b>Professionals</b>	
Duration of lecture should be 45 minutes max	Duration of theory lectures are 1 hour as per the guidelines of NCISM. Hence changing the same is not in purview of college.
Academic and practical session need to synchronize from second year.. Strictly in college	It is already synchronized form 1st BAMS itself, as per curriculum prescribed by NCISM. Clinical postings are arranged in hospital.
Should understand students think	The new syllabus as per NCISM is student centric.





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## Attendance of IQAC Meeting

A meeting of IQAC was held on 11/05/2023 at 2.00PM in auditorium under the chairmanship of Dr Ragini Patil (Principal). Attendance of IQAC members for this meeting is as following;

SR NO.	NAME	POST	Sign
1.	Dr. Ragini R Patil	Chairman	Hek
2.	Shri. Mohanrao Deshmukh	Stakeholder & Legal adviser	
3.	Shri. Atmaram Jadhav	Management representative	
4.	Dr. R. B. Bobade	Co-ordinator	
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7.	Dr. Swati Chobhe	Member	
8.	Dr. Jayant Phadke	Member	
9.	Dr. Shweta More	Member	
10.	Dr. Yogini Kulkarni	Member	
11.	Dr. Ila Bhor	Member	
12.	Dr. Madhuri Mahadar	Member	
13.	Dr. Yogita Jamdade	Member	
14.	Dr Dinesh Naik	Member	
15.	Mr. Pravin More	Member	
16.	Dr. Bhondawe	Member	
17.	Ms. Snehal Raut	Member	
18.	Mrs. Mugdha P. Sardeshpande	Member	

Hek  
IQAC Chairman







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**INTERNAL QUALITY ASSURANCE CELL**

**Notice for Internal Quality Assurance Cell (IQAC) Meeting**

**Date: 22/08/2023**

All members of IQAC are hereby informed that, meeting of IQAC will be held on

**Date:** 31/08/2023

**Time:** 2 PM

**Venue:** Principal cabin

To discuss following agenda all members of IQAC are expected to attend this meeting.

**Agenda of Meeting:**

1. Review of previous meeting minutes
2. Follow up of criterion work from chairperson of all criterions
3. Approval of formats of value added courses
4. Discussion regarding conduction of various activities for quality improvement for teaching and non teaching staff
5. Discussion regarding patent proposal
6. Website designing for NAAC metric folder
7. Impromptu topics

**IQAC Chairman**





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## Notice regarding meeting scheduled on 31/08/2023

SR NO.	NAME	POST	Sign
1.	Dr. Ragini R Patil	Chairman	
2.	Shri. Mohanrao Deshmukh	Stakeholder & Legal adviser	
3.	Shri. Atmaram Jadhav	Management representative	
4.	Dr. R. B. Bobade	Co-ordinator	
5.	Dr. Arti Firke	Co-coordinator	
6.	Dr. Varsha Sane	Co-coordinator	
7.	Dr. Swati Chobhe	Member	
8.	Dr. Anuja Wadadekar	Member	
9.	Dr. Shweta More	Member	
10.	Dr. Yogini Kulkarni	Member	
11.	Dr. Ila Bhor	Member	
12.	Dr. Madhuri Mahadar	Member	
13.	Dr. Yogita Jamdade	Member	
14.	Dr Dinesh Naik	Member	
15.	Mr. Pravin More	Member	
16.	Dr. Shambhavi Iyyer	Member	
17.	Mrs. Mrunal More	Member	
18.	Ms. Gayatri Kenjale	Member	







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INTERNAL QUALITY ASSURANCE CELL



## Proceeding of Meeting

**Date:** 31/08/2023

**Time:** 2 PM

**Venue:** Principal cabin

### Agenda of Meeting:

1. Review of previous meeting minutes
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7. Impromptu topics

### Minutes of Meeting:

IQAC Co-ordinator Dr. R. B. Bobade welcomed Chairperson Dr. R. R. Patil Madam and all the members of Internal Quality Assurance Cell (IQAC).

After the welcome address by Chairman the agendas were taken for discussion one by one.

#### Agenda 1: Review of previous meeting minutes

Previous meeting minutes were read by IQAC Co-ordinator Dr R. B. Bobade. The action taken report was presented.

**Decision:** IQAC members discussed and minutes of meeting were approved with changes. Action taken report held on 11/05/2023 was also presented.

#### Agenda 2: Follow up of criterion work from chairperson of all criterions

Dr. Firke briefed all the members regarding status of data collection, filing and scanning of criterion status. Dr. Patil madam asked all chairpersons to individually present their status of completed metrics and difficulties faced in metrics which are pending.

#### Discussion:





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## INTERNAL QUALITY ASSURANCE CELL



All criterions except criterion 6 presented their status. Following difficulties were discussed:

- It was observed that finance related metrics are pending in cr. 3 and cr. 4 from Mrs. Joshi of accounts department.
- Exam related policies and metrics in cr. 2 are pending by exam cell.
- Program and course outcome mapping are pending in cr.2.
- Metric no 4.3.1 to 4.3.6 are related to library, data from PG librarian Mrs. Nashte is pending in this regard.
- Civil work proposed under cr.7 is pending.

### Decision:

Urgent meeting will be scheduled of above metrics which will be attended by chairpersons, metric responsible member with principal and NAAC coordinators.

It was decided that IIQA should be submitted in October 2023. Hence all chairpersons were informed to speed up their work and to take inputs without further delay.

Criterion wise file checking by Principal madam, NAAC coordinators were scheduled from 4<sup>th</sup> September 2023.

### Agenda 3: Approval of formats of value added courses

Dr. Wadadekar presented standard formats prepared for value added courses organized under metric no 1.3.2 and 1.3.3.

**Decision:** All members reviewed the formats and approved them. Dr. Patil madam suggested to mail all departments above formats.

**Agenda 4:** Discussion regarding conduction of various activities for quality improvement for teaching and non-teaching staff.

Dr. Bobade suggested that under IQAC, many events like e-content, soft skills development , etc. are organized frequently . Programs for quality improvement of







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Non -teaching staffs should be organized. Suggestions were taken from all members.

**Decision:** Principal Dr. Patil madam informed OS to organize quality improvement program for non-teaching staff every six monthly. Topics like communication skills, housekeeping trainings, etc. were suggested to be conducted as per the cadre.

**Agenda 5** Discussion regarding patent proposal

**Decision:** Dr. Chobhe madam suggested that a lecture should be organized first to create awareness in all teaching faculties. This suggestion was approved by all.

**Agenda 6:** Website designing for NAAC metric folder

Discussion regarding website designing was done. Dr. Bobade sir informed all that Mr. Chetan from Office staff has prepared the design. Which was then presented to all.

**Decision:** design created were approved by the committee and Mr. Chetan was given responsibility to coordinate with technical team to create NAAC metric folders on website.

**Agenda 7:** Impromptu topics

1. Data storage of NAAC: Dr. Firke informed that PC used by data operator Ms. Hema was having issue occasionally. suggestions regarding backup was obtained from all.

**Decision:** Mr. Navgire was informed to give Hard disk to Mrs. Hema urgently and all chairpersons were informed to take backup on google drive.

2. Exam cell: Dr. More informed that exam cell documentation has many lacunas which should be solved urgently.

**Decision:** Meeting was scheduled with exam cell in charge Dr. Jadhav madam within 2 days.





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## Summary of the salient points discussed and decided for implementation:

1. IQA submission tentatively in October 2023
2. Criterion filing checking with Principal madam from 4<sup>th</sup> September
3. Value added course standard formats were finalized.
4. Quality improvement program organization for non-teaching staff every six monthly
5. Patent proposal lecture to be organized
6. Responsibility of website designing allotted to Mr. Chetan
7. Hard disk to be given to Mrs. Hema
8. Exam cell coordinator meeting with Dr Jadhav
9. Meetings with Mrs. Joshi, Mrs Nashte regarding metric data of accounts, library.

Meeting ended with vote of thanks by Co-cordinator to all.

**IQAC Coordinator**  
P.D.E.A.'s  
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## Action Taken Report of IQAC Meeting Conducted on 11<sup>th</sup> May 2023

31/8/2023

The meeting of IQAC was organized on 11/05/2023 in the Auditorium at 2.00 PM. various agendas were discussed. The IQAC and college have taken action on the decisions taken by the IQAC.

Following is the action taken report:

SR.NO.	AGENDA	ACTION TAKEN
1.	IQAC composition reformed	IQAC Committee reformed. Appointment letters were given to newly appointed members mentioned below; 1. Dr Anuja Wadadekar 2. Dr Shambhavi Iyyer 3. Mrs. Mrunal More 4. Ms. Gayatri Kenjale
2.	Office staff meeting scheduled	Office staff meeting was conducted and metric wise instructions given.
3.	6.5.2 data finalization	Dr. Jamdade and Dr. Firke have finalized data for 6.5.2

**IQAC Coordinator**

P.D.E.A.'s

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**Attendance of IQAC Meeting**

A meeting of IQAC was held on 31/08/2023 at 2.00 PM in principal cabin under the chairmanship of Dr Ragini Patil (Principal). Attendance of IQAC members for this meeting is as following;

Sr No.	Members Present For The Meeting	Sign
1)	Dr. Patil R-R.	
2)	Dr. Bobade RB	
3)	Dr. Swati chobhe	
4)	Dr. Madhuri. A. Mahadar	
5)	Dr D. B. Naik	
6)	Dr. Vansha Sane	
7)	Dr. Shweta More.	
8)	Dr Ita Bhor	
9)	Dr. Arti Firke	
10)	Dr. Anuja Wadadekar	

